

Course Code: 8D501G

Course Title: IBM TRIRIGA Portfolio 4.x/11

Description:

The purpose of this course is to provide a basic understanding of TRIRIGA to better manage space, people, organizations, and assets necessary for optimal performance of the business operations.

The course teaches how to use the IBM TRIRIGA Portfolio tools to track and manage the following areas:

- Properties, land (subdivisions, parcels, or both) and buildings, floors, and space
- People resources, including full-time employees, part-time employees, contractors, consultants, vendors, service providers, building owners, government agencies, and utilities
- Assets, including infrastructure, technology, teleone, furniture, office and building (infrastructure)
- Equipment, including parts inventories, assemblies, and subassemblies
- Organizations (internal or external), subsidiary businesses, and user-defined multiple-tiered organization structures (business unit, division, department, government agencies)

Objectives:

This course includes an overview of the TRIRIGA portfolio including how to setup the applications and data structures. Users will also understand how to use common tools within the application.

After completing this course, users should be able to:

- Understand the TRIRIGA portfolio
- Navigate through the TRIRIGA application
- Populate data records in the correct sequence
- Upload data records from Excel
- Define and create essential building blocks
- Run reports in TRIRIGA

Duration:

12 Hrs

Topics:

[Unit 1: Getting Started](#)

[Lesson 1: IBM TRIRIGA products](#)

[Lesson 2: Data population sequence](#)

[Lesson 3: Building blocks](#)

[Lesson 4: Icons, actions, and transitions](#)

Unit 2: Portal Overview

[Lesson 1: Log into IBM TRIRIGA](#)

[Lesson 2: Home portal](#)

[Lesson 3: Portal Sections](#)

[Lesson 4: Personalize options](#)

[Lesson 5: My Bookmarks](#)

[Lesson 6: My Profile](#)

Unit 3: Portfolio setup

[Lesson 1: Lists](#)

[Lesson 2: Classifications](#)

[Lesson 3: Geogray types](#)

[Lesson 4: Specifications](#)

Unit 4: Portfolio data

[Lesson 1: Organizations](#)

[Lesson 2: Locations](#)

[Lesson 3: People](#)

[Lesson 4: Assets](#)

Unit 5: Common TRIRIGA tools

[Lesson 1: Reports](#)

[Lesson 2: Document Management](#)

[Lesson 3: Contact roles](#)

[Lesson 4: Approvals](#)

[Lesson 5: License Manager](#)

[Lesson 6: Security groups](#)

[Lesson 7: Globalization Manager](#)

[Lesson 8: Geograic Information Systems](#)

Audience:

Target audience would be all executives, users, administrators, and developers who are related to how TRIRIGA will be deployed at a given enterprise. This course does not get highly technical, but is helpful for everyone to understand how TRIRIGA works